

	January	February	March	April	May	June	July	August	September	October	November	December	January '19
Sun				1			1						
Mon	1 New Year's Day			2 Family Day			2			1			
Tues	2 14 (9) -Company Holiday			3	1 Workers Day		3			2			1 New Year's Day
Wed	3 15 (10)-Company Holiday			4	2		4	1		3			2 14 (9) - Company Holiday
Thur	4 16 (11)-Company Holiday	1	1	5	3		5	2		4			3 15 (10) - Company Holiday
Fri	5 17 (12) -Company Holiday	2 Close 12:00	2 12:00 Friday Moved to 10 August	6	4 12:00 Friday Moved to 10 August	1 Close 12:00	6 Close 12:00	3 12:00 Friday Moved to 10 August		5 Close 12:00	2 Close 12:00		4 16 (11) - Company Holiday
Sat	6	3	3	7	5	2	7	4	1	6	3	1 Overtime Close	5
Sun	7	4	4	8	6	3	8	5	2	7	4	2	6
Mon	8 Company Open (13)	5	5	9	7	4	9	6	3	8	5	3	7 (12) Company Open
Tues	9 (14)	6	6	10	8	5	10	7	4	9	6	4	8 (13)
Wed	10 (15)	7	7	11	9	6	11	8	5	10	7	5	9
Thur	11	8	8	12	10 Ascension Day Company Holiday	7	12	9 Nat. Womens Day	6	11	8	6	10
Fri	12	9	9	13	11	8	13	10 Leave from 3 x 12:00	7 Close 12:00	12	9	7 Company Close Salary	11
Sat	13	10	10	14	12	9	14	11	8	13	10	8	12
Sun	14	11	11	15	13 Mother's Day	10	15	12	9	14	11	9	13
Mon	15	12	12	16	14	11	16	13	10	15	12	10 1 - Company Holiday	14
Tues	16	13	13	17	15	12	17	14	11	16	13	11 2 - Company Holiday	15
Wed	17	14	14	18	16	13	18	15	12	17	14	12 3 - Company Holiday	16
Thur	18	15	15	19	17	14	19	16	13	18	15	13 4 - Company Holiday	17
Fri	19	16	16	20	18	15 Overtime Close	20	17	14	19	16	14 5 - Company Holiday Company Close Group 2	18
Sat	20 Overtime Close	17 Overtime Close	17 Overtime Close	21 Overtime Close	19 Overtime Close	16 Youth Day	21 Overtime Close	18 Overtime Close	15 Overtime Close	20 Overtime Close	17 Overtime Close	15	19 Overtime Close
Sun	21	18	18	22	20	17 Father's Day	22	19	16	21	18	16 Day of Reconciliation	20
Mon	22	19	19	23	21	18	23	20	17	22	19	17 Public Holiday	21
Tues	23	20	20	24	22	19	24	21	18	23	20	18 6 (1) - Company Holiday	22
Wed	24	21	21 Human Rights Day	25	23	20	25	22	19	24	21	19 7 (2) - Company Holiday	23
Thur	25	22	22	26	24	21	26	23	20	25	22	20 8 (3) - Company Holiday	24
Fri	26	23	23	27 Salary Freedom Day	25	22	27	24	21	26	23	21 9 (4) - Company Holiday	25
Sat	27	24	24	28	26	23	28	25	22	27	24	22	26
Sun	28	25	25	29	27	24	29	26	23	28	25	23	27
Mon	29	26	26	30 21 March Moved to this day	28	25	30 Salary	27	24 Heritage Day	29	26	24 10 (5) - Company Holiday	28
Tues	30 Salary	27 Salary	27		29	26	31	28	25	30 Salary	27	25 Christmas Day	29
Wed	31	28	28 Salary		30 Salary	27		29	26	31	28	26 Day of Good Will	30 Salary
Thur			29 Close 12:00		31	28 Salary		30 Salary	27 Salary		29 Salary	27 11 (6) - Company Holiday	31
Fri			30 Good Friday			29		31	28		30	28 12 (7) - Company Holiday	
Sat			31			30			29		31	29	
Sun									30			30	
Mon												31 13 (8) - Company Holiday	

Keys: Company Holiday Moved holiday Close 12H00 Salary Issued Public Holiday School Holiday Notes Overtime Close

1) Special permission needs to be granted for leave taken with public holidays.
 2) No Extra leave days are allowed to be taken during April due to all the public holiday's.
 3) No leave to be allowed from 1-8 Dec 2018

4) Employees with less than 4 year service will not receive any payment for extra company leave days.
 5) Ascension day is an extra holiday given to all Adlam Eng employees
 6) This calendar is subjected to change (Always check for the latest revision in top corner)